

Santa Rita Fire District

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Chuck Wunder, Fire Chief



Santa Rita Fire District Board of Directors Meeting Headquarters/Training Center 1285 W. Camino Encanto, Green Valley, AZ February 26, 2025, at 09:00 A.M.

REGULAR BOARD MEETING MINUTES

CALL TO ORDER/ROLL CALL: Board Chair Mr. Tom Allen called the Regular Board Meeting to order at 0900 hours. Members of the Board that attended the meeting included: Board Chair Mr. Tom Allen, Board Clerk Mrs. Nancy Schuster, Mr. Jeff Jamieson, and Mr. Paul Ober and Mr. Bob Simmons. See the attached sign-in sheets for Santa Rita Fire District staff, Santa Rita Fire Corps, and members of the public present.

PLEDGE OF ALLEGIANCE: Mr. Tom Allen led the members of the Board and staff in the Pledge of Allegiance.

CALL TO THE PUBLIC: There were no members of the public present who wished to address the board.

REPORTS AND CORRESPONDENCE

A. Consent Agenda- Mr. Bob Simmons made a motion to approve all items on the consent agenda as presented, and Mrs. Nancy Schuster seconded the motion. All were in favor and the consent agenda was approved, (5-0).

B. FINANCIAL UPDATE: Mr. Gabe Buldra

1. January Financial Report- Mr. Gabe Buldra presented the financial report and advised that for the month of January tax-levy revenue was under budget by \$135,794 at \$316,085 budgeted at \$451,879. Non-tax levy revenue was over budget by \$179,978, at \$335,985 budgeted at \$156,007.

Personnel expenses for the month were \$1,464,518, which was under by \$240,281 budgeted at \$1,704,799. Buildings and Fleet were under this month by \$3,464, at \$91,526 budgeted at \$94,990. This month, Communications came in under budget by \$11,001 at \$15,105 budgeted at \$26,106. Managerial came under budget by \$8,760 at \$100,626, budgeted at \$109,386. For the YTD expense percentages breakdown: Personnel is the largest at 83% Communications is at 5%, OPS is at 6% and Managerial is at 6%. The District's cash position is at \$16,496,474 which is up from \$13,278,492 this time last year. The District's total debt is down by approximately \$145,469. There were no question asked. Mr. Bob Simmons made a motion to approve the financials as presented. Mr. Paul Ober seconded the motion. All were in favor, and the financials were approved, (5-0).

C. CHIEF'S REPORT: Chief Wunder –

Employee/Community Recognition –

- 1. Employee/Community Recognition**—Chief Wunder began by acknowledging the team's collective hard work and dedication, expressing gratitude for the commitment and quality our Santa Rita Fire Department team brings daily to the department.
- 2. Legislative Issues**— Chief Wunder briefed the group on various legislative issues. Chief Wunder mentioned that he would provide updates as they become available.
- 3. GVFFA Meet & Confer Update**—Chief Wunder informed the group on the recent Meet & Confer session held yesterday. Key topics of discussion included the budget for the upcoming fiscal year and health care benefits for employees.
- 4. Administrative/Management Update**—Chief Wunder thanked Monica Bell, the Administrative Manager, for her dedication and efforts in completing W2s for employees. He acknowledged her commitment and the impact of her meticulous work during that period.

D. OPERATIONS REPORT: Deputy Chief of Operations Greg Van Alstine (Presented by Chief Wunder)

- 1. Response Data-** Deputy Chief of Operations Greg Van Alstine filed a written report with response and transport data for the month of January. There were no questions asked. The complete report is on file.
- 2. Training and Communications** – Deputy Chief of Operations Greg Van Alstine filed a written report on Training for the month of January. There were questions asked, and Chief Wunder answered them accordingly. The complete report is on file.
- 3. Health and Wellness/ BLS** – Deputy Chief of Operations Greg Van Alstine filed a written report on the NP Program and BLS classes for the month of January. There were no questions asked. The complete report is on file.

E. FIRE PREVENTION: Director of Community Risk Dennis Stiegleiter-

- 1. Potentials Report** – Mr. Stiegleiter presented the potential fire loss for the month of January. Mr. Stiegleiter stated there were no incidents for potential fire loss for the month of January. There were no questions asked. The complete report is on file.
- 2. Prevention Activities Report** – Mr. Stiegleiter filed a written report on the inspections and activities for the month of January and Mr. Stiegleiter shared those details during the presentation. There were no questions asked. The complete report is on file.
- 3. Construction Report** – Mr. Stiegleiter filed a written report on new construction activities for the month of January and Mr. Stiegleiter presented those to the group. There were questions asked, and Mr. Stiegleiter answered the questions accordingly. The complete report is on file.

F. COMMUNITY OUTREACH: L.T. Pratt Outreach Coordinator

1. Public Education Events- Mr. Pratt filed a written report on Community Outreach and Fire Corps activities for the month of January. There were questions asked, Mr. Pratt and the Director of Community Risk, Dennis Stiegleiter, answered the questions accordingly. The complete report is on file.

OLD BUSINESS- None

NEW BUSINESS – None

Future Agenda Items: None

X. Announcements:

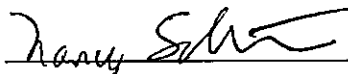
Board Planning Meeting: Tuesday, March 18, 2025, at 8:30 A.M. at the Santa Rita Fire District Headquarters/Training Center, 1285 W. Camino Encanto Green Valley, AZ 85622.

Regular Board Meeting: Wednesday, March 26, 2025, at 9:00 A.M. at the Santa Rita Fire District Headquarters/Training Center, 1285 W. Camino Encanto Green Valley, AZ 85622.

XI. ADJOURN

There being no further business, Board Chair Mr. Tom Allen adjourned the meeting at 9:33 A.M.

Respectfully Submitted by:



Nancy Schuster, Board Clerk
Santa Rita Fire District