

Santa Rita Fire District

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Chuck Wunder, Fire Chief



**Santa Rita Fire District Board of Directors Meeting
Headquarters/Training Center
1285 W. Camino Encanto, Green Valley, AZ
March 26, 2025, at 09:00 A.M.**

REGULAR BOARD MEETING MINUTES

CALL TO ORDER/ROLL CALL: Board Chair Mr. Tom Allen called the Regular Board Meeting to order at 0900 hours. Members of the Board that attended the meeting included: Board Chair Mr. Tom Allen, Board Clerk Mrs. Nancy Schuster, Mr. Paul Ober and Mr. Bob Simmons. Mr. Jeff Jamieson was absent. See the attached sign-in sheets for Santa Rita Fire District staff, Santa Rita Fire Corps, and members of the public present.

PLEDGE OF ALLEGIANCE: Mr. Tom Allen led the members of the Board and staff in the Pledge of Allegiance.

CALL TO THE PUBLIC: There were no members of the public present who wished to address the board.

REPORTS AND CORRESPONDENCE

A. Consent Agenda- Mr. Bob Simmons made a motion to approve all items on the consent agenda as presented, and Mrs. Nancy Schuster seconded the motion. All were in favor and the consent agenda was approved, (4-0).

B. FINANCIAL UPDATE: Mr. Steven Rodriguez

1. February Financial Report- Mr. Steven Rodriguez presented the financial report and advised that for the month of February tax-levy revenue was under budget by \$158,875 at \$ 808, 121 budgeted at \$966, 996. Non-tax levy revenue was over budget by \$141,694, at \$ 297, 801 budgeted at \$156,107.

Personnel expenses for the month were \$972,243, which was under by \$116, 803 budgeted at \$1,089,046. Buildings and Fleet were over this month by \$84,355 at \$199,363 budgeted at \$115,008. This month, Communications came in under budget by \$7,175 at \$ 18, 931 budgeted at \$26,106. Managerial came over budget by \$25,548 at \$95,514, budgeted at \$69,966. For the YTD expense percentages breakdown: Personnel is the largest at 82% Communications is at 4%, OPS is at 8% and Managerial is at 6%. The District's cash position is at \$15,257,138 which is up from \$13,198,764 this time last year. The District's total debt is down by approximately \$244,016. There were no questions asked. Mr. Bob Simmons made a motion to approve the financials as presented. Mr. Paul Ober seconded the motion. All were in favor, and the financials were approved, (4-0).

C. CHIEF'S REPORT: Chief Wunder –

Employee/Community Recognition –

- 1. Employee/Community Recognition—**Chief Wunder introduced Deputy Chief of Communications Jason Moore, who briefed the group on RapidDeploy's Next Generation 911 system, now used by Valley Emergency Communication Center (VECC). This system enhances emergency response through real-time call location mapping and a mobile app for first responders. VECC is the first in the state to implement this technology and has also been recognized by RapidDeploy. Chief Wunder introduced Mr. Dan Cady from the Employer Support of the Guard and Reserve (ESGR). Mr. Cady presented the ESGR Patriot's Award to retired Marine and Battalion Chief Chris Scheller, recognizing his unwavering support of employees and his dedication to his profession.
- 2. Legislative Issues—** Chief Wunder briefed the group on various legislative issues. Chief Wunder mentioned that he would provide updates as they become available.
- 3. GVFFA Meet & Confer Update—**Chief Wunder informed the group on the recent Meet & Confer session held the day before. Key topics of discussion included upcoming modifications to the MOU.

- 4. Administrative/Management Update**—Chief Wunder informed the group that we are currently in budget season and advised that he is shooting for the April Board meeting for tentative approval of the budget.

D. OPERATIONS REPORT: Deputy Chief of Operations Greg Van Alstine

- 1. Response Data**- Deputy Chief of Operations Greg Van Alstine filed a written report with response and transport data for the month of February. There were no questions asked. The complete report is on file.
- 2. Training and Communications** – Deputy Chief of Operations Greg Van Alstine filed a written report on Training for the month of February. There were no questions asked. The complete report is on file.
- 3. Health and Wellness/ BLS** – Deputy Chief of Operations Greg Van Alstine filed a written report on the NP Program and BLS classes for the month of February. There were no questions asked. The complete report is on file.

E. FIRE PREVENTION: Director of Community Risk Dennis Stiegleiter-

- 1. Potentials Report** – Mr. Stiegleiter presented the potential fire loss for the month of February. Mr. Stiegleiter stated there were no incidents for potential fire loss for the month of February. There were no questions asked. The complete report is on file.
- 2. Prevention Activities Report** – Mr. Stiegleiter filed a written report on the inspections and activities for the month of February and Mr. Stiegleiter shared those details during the presentation. There were no questions asked. The complete report is on file.
- 3. Construction Report** – Mr. Stiegleiter filed a written report on new construction activities for the month of February and Mr. Stiegleiter presented those to the group. There were no questions asked. The complete report is on file.

F. COMMUNITY OUTREACH: L.T. Pratt Outreach Coordinator

- 1. Public Education Events-** Mr. Pratt filed a written report on Community Outreach and Fire Corps activities for the month of February. There was one question asked, Mr. Pratt and our Volunteer Coordinator, Kevin McNichols, answered the questions accordingly. The complete report is on file.

OLD BUSINESS- None

NEW BUSINESS –

- A. Discussion and Possible Action to authorize the Fire Chief to execute a Professional Services and Training Agreement with the Arizona Board of Regents and Banner-University Medical Group for professional services and training, including Administrative Medical Direction.**

Chief Wunder requested approval from the Board on a Professional Services and Training Agreement with the Arizona Board of Regents and Banner-University Medical Group for professional services and training, including Administrative Medical Direction. Mr. Bob Simmons made a motion to approve the Fire Chief to enter into a Professional Services and Training Agreement with the Arizona Board of Regents and Banner-University Medical Group for professional services and training to include Administrative Medical Direction. Mr. Paul Ober seconded the motion. All were in favor, and the motion passed (4-0). There were no questions asked. The complete report is on file.

- B. Discussion and Possible Action to update the Santa Rita Fire District Fee Schedule as presented- Administrative Manager Monica Bell**

Administrative Manager Monica Bell requested approval of the updated Santa Rita Fire District Fee Schedule as presented. Mr. Bob Simmons made a move to approve the updated Santa Rita Fire District Fee Schedule as presented by Administrative Manager Monica Bell. Mrs. Nancy Schuster seconded the motion. All were in favor, and the motion passed (4-0). There were no questions asked. The complete report is on file.

Future Agenda Items: None

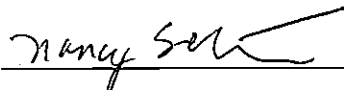
X. Announcements:

Regular Board Meeting: Wednesday, April 30, 2025, at 9:00 A.M. at the Santa Rita Fire District Headquarters/Training Center, 1285 W. Camino Encanto Green Valley, AZ 85622.

XI. ADJOURN

There being no further business, Board Chair Mr. Tom Allen adjourned the meeting at 9:42 A.M.

Respectfully Submitted by:

A handwritten signature in cursive script, appearing to read "Nancy Schuster", is written over a horizontal line.

Nancy Schuster, Board Clerk
Santa Rita Fire District