

Santa Rita Fire District

1285 West Camino Encanto
Green Valley, Arizona 85622-8222

520/625.9400

www.srfdaz.gov

Chuck Wunder, Fire Chief



Santa Rita Fire District Board of Directors Meeting Headquarters/Training Center 1285 W. Camino Encanto, Green Valley, AZ January 29, 2025 at 09:00 A.M.

REGULAR BOARD MEETING MINUTES

CALL TO ORDER/ROLL CALL: Board Chair Mr. Tom Allen called the Regular Board Meeting to order at 0900 hours. Members of the Board that attended the meeting included: Board Chair Mr. Tom Allen, Board Clerk Mrs. Nancy Schuster, Mr. Jeff Jamieson, Mr. Paul Ober, and Mr. Bob Simmons. See the attached sign-in sheets for Santa Rita Fire District staff, Santa Rita Fire Corps, and members of the public present.

PLEDGE OF ALLEGIANCE: Mr. Tom Allen led the members of the Board and staff in the Pledge of Allegiance.

CALL TO THE PUBLIC: There were no members of the public present who wished to address the Board.

REPORTS AND CORRESPONDENCE

A. Consent Agenda- Mr. Bob Simmons made a motion to approve all items on the consent agenda as presented, and Mr. Jeff Jamieson seconded the motion. All were in favor, and the Consent Agenda was approved (5-0).

1. FINANCIAL UPDATE: Mr. Gabe Buldra

December Financial Report- Mr. Gabe Buldra presented the financial report and advised that for the month of December, tax-levy revenue was under budget by \$65,639 at \$741,665, budgeted at \$807,304. Non-tax levy revenue was over budget by \$187,855 at \$368,962 budgeted at \$181,107. Personnel expenses for the month were \$946,206, which was under by \$193,888 budgeted at \$1,140,094. Buildings and Fleet

were under this month by \$31,017 at \$65,550 budgeted at \$96,567. This month, Communications came in under budget by \$12,923 at \$184,906 budgeted at \$197,829. Managerial came under budget by \$19,446 at \$50,520, budgeted at \$69,966. For the YTD expense percentages breakdown: Personnel is the largest at 82%, Communications is at 4%, OPS is at 7% and Managerial is at 7%. The District's cash position is at \$17,514,426 which is up from \$13,901,777 this time last year. The District's total debt is down by approximately \$208,024. There were no questions asked. The complete report is on file. Simmons made a motion to approve the financials as presented. Mr. Paul Ober seconded the motion. All were in favor, and the financials were approved, (5-0).

B. CHIEF'S REPORT: Chief Wunder –

Employee/Community Recognition –

- 1. Employee/Community Recognition** – Chief Wunder recognized Fire Corps Volunteers Mike and Pam Mc Connell for their volunteer service hours with Fire Corps, presenting both with a certificate of recognition. Mike Mc Connell volunteered 703 service hours, and Pam Mc Connell 434 volunteer service hours. Both will be retiring from their official roles as Fire Corp volunteers. Chief Wunder also recognized Peggy Cederstrom for her 3,000 volunteer service hours with the Fire Corps, presenting her with a 3,000-hour volunteer service pin. Chief Wunder thanked each one of the volunteers for their hard work and dedication. Chief Wunder recognized our very own Assistant Chief Kosiorowski, who will be retiring from the Santa Rita Fire Department, effective January 31, 2025. Chief Wunder recognized Assistant Chief Kosiorowski, grateful for his dedication and contributions for the last 25 years presenting Assistant Chief Kosiorowski with a shadow box, which held Green Valley and Santa Rita Fire District memorabilia. The Board of Directors also recognized Assistant Chief Kosiorowski with an engraved wooden plaque, for his dedication to the fire district and community during his tenure.
- 2. Legislative Issues—** Chief Wunder briefed the group on various legislative issues. Chief Wunder mentioned that he would provide updates as they become available.

- 3. GVFFA Meet & Confer Update**—Chief Wunder informed the group that Meet & Confer met last week. Benefits, primarily health insurance, were the main focal point during the meeting. We are working on making some updates to benefit the employees. There were no questions asked.
- 4. Administrative/Management Update**—Chief Wunder expressed gratitude to Monica Bell, the Administrative Manager, and her team for their support and hard work during special events throughout the year. There were no questions asked.

C. OPERATIONS REPORT: Asst. Chief Kosiorowski

- 1. Response Data**- Asst. Chief Kosiorowski filed a written report with response and transport data for the month of December. There were no questions asked. The complete report is on file.
- 2. Training and Communications** – Asst. Chief Kosiorowski filed a written report on Training for the month of December. There were no questions asked. The complete report is on file.
- 3. Health and Wellness/ BLS** – Asst. Chief Kosiorowski filed a written report on the NP Program and BLS classes for the month of December. There were no questions asked. The complete report is on file.

CI. FIRE PREVENTION: Director of Community Risk Dennis Stiegleiter-

- 1. Potentials Report** – Mr. Stiegleiter presented the potential fire loss for the month of December. Mr. Stiegleiter stated there were no incidents for potential fire loss for the month of December. There were no questions asked. The complete report is on file.
- 2. Prevention Activities Report** – Mr. Stiegleiter filed a written report on the inspections and activities for the month of December and Mr. Stiegleiter shared those details during the presentation. There were no questions asked. The complete report is on file.
- 3. Construction Report** – Mr. Stiegleiter filed a written report on new construction activities for the month of December and Mr. Stiegleiter presented those to the group. There were no questions asked. The complete report is on file.

E. COMMUNITY OUTREACH: L.T. Pratt Outreach Coordinator

1. Public Education Events- Mr. Pratt filed a written report on Community Outreach and Fire Corps activities for the month of December. There were no questions asked. The complete report is on file.

OLD BUSINESS- None

NEW BUSINESS –

A. Discussion and Possible Action to Approve Resolution 2025-01, A Regional Hazardous Materials Team Intergovernmental Agreement (Amendment 2).

Chief Wunder requested approval from the Board on Resolution 2025-01, A Regional Hazardous Materials Team Intergovernmental Agreement (Amendment 2). Chief Wunder informed the Board that the fire district has been a part of the agreement since 2015. Amendment 2 would solely renew the agreement. Mr. Bob Simmons made a Move to Approve Resolution 2025-01, A Regional Hazardous Materials Team Intergovernmental Agreement (Amendment 2). Mrs. Nancy Schuster seconded the motion. All were in favor, and the motion passed (5-0). There were no questions asked. The complete report is on file.

Future Agenda Items: None

Announcements:

Board Planning Meeting: Wednesday, February 5, 2025 at 08:30 A.M. at the Santa Rita Fire District Headquarters/Training Center, 1285 W. Camino Encanto Green Valley, AZ 85622.

Regular Board Meeting: Wednesday, February 26, 2025, at 09:00 A.M. at the Santa Rita Fire District Headquarters/Training Center, 1285 W. Camino Encanto Green Valley, AZ 85622.

ADJOURN

There being no further business, Board Chair Mr. Tom Allen adjourned the meeting at 9:39 AM.

Respectfully Submitted by:



Nancy Schuster, Board Clerk

Santa Rita Fire District