

## **Santa Rita Fire District**

1285 West Camino Encanto  
Green Valley, Arizona 85622-8222  
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[www.srfdaz.gov](http://www.srfdaz.gov)

Chuck Wunder, Fire Chief



### **Santa Rita Fire District Board of Directors Meeting Headquarters/Training Center 1285 W. Camino Encanto, Green Valley, AZ April 30, 2025, at 09:00 A.M.**

#### **REGULAR BOARD MEETING MINUTES**

**CALL TO ORDER/ROLL CALL:** Board Clerk Nancy Schuster called the Regular Board Meeting to order at 0900 hours. Members of the Board that attended the meeting included: Mr. Paul Ober, Mr. Bob Simmons and Mr. Jeff Jamieson. Mr. Tom Allen was absent. See the attached sign-in sheets for Santa Rita Fire District staff, Santa Rita Fire Corps, and members of the public present.

**PLEDGE OF ALLEGIANCE:** Mr. Jeff Jamieson led the members of the Board and staff in the Pledge of Allegiance.

**CALL TO THE PUBLIC:** There were no members of the public present who wished to address the board.

#### **REPORTS AND CORRESPONDENCE**

**A. Consent Agenda-** Mr. Bob Simmons made a motion to approve all items on the consent agenda as presented, and Mr. Jeff Jamieson seconded the motion. All were in favor and the consent agenda was approved, (4-0).

#### **B. FINANCIAL UPDATE: Mr. Gabe Buldra**

**1. March Financial Report-** Mr. Gabe Buldra presented the financial report and advised that for the month of March tax-levy revenue was under budget by \$164,041 at \$ 973,329 budgeted at \$1,137,370. Non-tax levy revenue was over budget by \$81,572, at \$ 237,579 budgeted at \$156,007. Personnel

expenses for the month were \$1,085,533, which was under by \$141,378 budgeted at \$1,226,911. Buildings and Fleet were under this month by \$ 8,117, at 88,450 budgeted at \$96,567. This month, Communications came in under budget by \$37,514 at \$ 173,857 budgeted at \$211,371. Managerial came under budget by \$21,159 \$ at \$48,807 budgeted at \$69,966. For the YTD expense percentages breakdown: Personnel is the largest at 82% Communications is at 5%, OPS is at 7% and Managerial is at 6%. The District's cash position is at \$15,180,278 which is up from \$13,044,678 this time last year. The District's total debt is down by approximately \$160,811. There were no questions asked. Mr. Bob Simmons made a motion to approve the financials as presented. Mr. Jeff Jamieson seconded the motion. All were in favor, and the financials were approved, (4-0).

### **C. CHIEF'S REPORT: Chief Wunder –**

#### **Employee/Community Recognition –**

**1.Employee/Community Recognition**—Chief Wunder recognized Fire Corps Volunteer Mike Prouty for his dedicated service, presenting him with a 500-hour volunteer service pin. He expressed gratitude for Mr. Prouty's hard work and commitment. Chief Wunder also acknowledged LT Pratt, who will officially be retiring next month. Chief Wunder expressed his gratitude to LT for his many years of service to the fire department.

**2.Legislative Issues**— Chief Wunder noted that there were no major updates on legislative issues at this time.

**3.GVFFA Meet & Confer Update**—Chief Wunder reported that the Meet & Confer did not meet last month. Therefore, there were no updates.

**4.Administrative/Management Update**—Chief Wunder informed the group that we are currently in budget season, noting that there will be a public hearing prior to adoption of a final budget, assuming the tentative budget was adopted at this meeting.

**D. OPERATIONS REPORT: Deputy Chief of Operations Greg Van Alstine-Presented by Chief Wunder**

- 1. Response Data-** Deputy Chief of Operations Greg Van Alstine filed a written report with response and transport data for the month of March. There were no questions asked. The complete report is on file.
- 2. Training and Communications** – Deputy Chief of Operations Greg Van Alstine filed a written report on Training for the month of March. There were no questions asked. The complete report is on file.
- 3. Health and Wellness/ BLS** – Deputy Chief of Operations Greg Van Alstine filed a written report on the NP Program and BLS classes for the month of March. There were no questions asked. The complete report is on file.

**E. FIRE PREVENTION: Director of Community Risk Dennis Stiegleiter-**

- 1. Potentials Report** – Mr. Stiegleiter presented the potential fire loss for the month of March. Mr. Stiegleiter stated there was one incident in the month of March. Potential total loss was estimated at \$390,000 with the actual loss estimated at \$80,000. There were questions asked and Mr. Stiegleiter and Fire Inspector Darren Felish answered those questions accordingly. The complete report is on file.
- 2. Prevention Activities Report** – Mr. Stiegleiter filed a written report on the inspections and activities for the month of March and Mr. Stiegleiter shared those details during the presentation. There were no questions asked. The complete report is on file.
- 3. Construction Report** – Mr. Stiegleiter filed a written report on new construction activities for the month of March and Mr. Stiegleiter presented those to the group. There were no questions asked. The complete report is on file.

## **F. COMMUNITY OUTREACH: L.T. Pratt Outreach Coordinator**

- 1. Public Education Events-** Mr. Pratt filed a written report on Community Outreach and Fire Corps activities for the month of March. There were no questions asked. The complete report is on file.

**OLD BUSINESS-** None

## **NEW BUSINESS –**

### **A. Discussion and Possible Action on Proposed FY 2026 Budget- Chief Wunder**

Chief Wunder presented the proposed SRFD FY 2026 Budget to the Board members; he noted that by statute, the District is required to post the proposed budget for 20 days prior to holding a public hearing on the budget. Should the draft be approved, there will be a public hearing at the May 28, 2025, Board meeting. Mr. Paul Ober made a motion to approve the SRFD FY 2026 budget as presented; Mr. Jeff Jamieson seconded the motion. All were in favor and the motion passed (4-0)

- B. Discussion and Possible Action Regarding the Approval of a Public Hearing Date for the Formal Adoption of the Santa Rita Fire District Budget for Fiscal Year 2025-2026-Chief Wunder-** Chief Wunder presented the date of May 28, 2025, at its regularly scheduled board meeting, for a public hearing and formal adoption of the FY 2026 budget. Mr. Simmons made a motion to approve a public hearing date of May 28, 2025, at the Board's regularly scheduled meeting, for the adoption of the Santa Rita Fire District's FY 2026 Budget. Mr. Jeff Jamieson seconded the motion. All were in favor and the motion passed (4-0).

**Future Agenda Items:** None

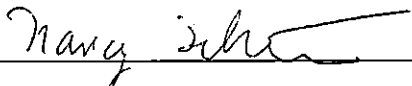
**X. Announcements:**

**Regular Board Meeting:** Wednesday, May 28, 2025, at 9:00 A.M. at the Santa Rita Fire District Headquarters/Training Center, 1285 W. Camino Encanto Green Valley, AZ 85622.

**XI. ADJOURN**

There being no further business, Board Clerk, Mrs. Nancy Schuster adjourned the meeting at 9:33 A.M.

Respectfully Submitted by:

  
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Nancy Schuster, Board Clerk  
Santa Rita Fire District