

Green Valley Fire District

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Green Valley, Arizona 85622-8222
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www.gvfire.org
Chuck Wunder, Fire Chief



**Green Valley Fire District Board of Directors Meeting
Headquarters/Training Center
1285 W. Camino Encanto, Green Valley, AZ
May 29, 2024 at 9:00 A.M.**

REGULAR BOARD MEETING MINUTES

CALL TO ORDER/ROLL CALL: Board Chair Tom Allen called the Regular Board Meeting to order at 0900 hours. Members of the Board that attended the meeting included: Board Chair Mr. Tom Allen, Board Clerk Mrs. Nancy Schuster, Mr. Bob Simmons, Mr. Jeff Jamieson, and Mr. Paul Ober. See the attached sign-in sheets for Green Valley Fire District staff, Green Valley Fire Corps, and members of the public present.

PLEDGE OF ALLEGIANCE: Mr. Tom Allen led the members of the Board and staff in the Pledge of Allegiance.

CALL TO THE PUBLIC: There were no members of the public present who wished to address the board.

REPORTS AND CORRESPONDENCE

A. Consent Agenda- Mrs. Nancy Schuster made a motion to approve all items on the consent agenda as presented, and Mr. Jeff Jamieson seconded the motion. All were in favor and the consent agenda was approved, (5-0).

B. FINANCIAL UPDATE: Gabe Buldra –

1. April Financial Report- Gabe Buldra presented the financial report and advised that for the month of April, tax-levy revenue was under budget by \$1,562,846 at \$1,090,879, budgeted at \$2,653,725. Non-tax levy revenue was over budget by \$374,942, at \$519,208, budgeted at \$144,266. Personnel

expenses for the month were \$721,277, which was under by \$81,310, budgeted at \$802,587. Buildings and Fleet were over this month by \$100,876, at \$172,171, budgeted at \$71,295. This month, Communications came in under budget by \$21,477, at \$1,821 budgeted at \$23,298. Managerial came in over budget by \$64,494, at \$155,746, budgeted at \$91,252. For the YTD expense percentages breakdown: Personnel is the largest at 78%, Communications is at 8%, OPS is at 8% and Managerial is at 6%. The District's cash position is at \$13,458,247 which is down from \$18,590,764 this time last year. The District's total debt is up by approximately \$326,971. There were no questions asked from the Board members. Mr. Simmons made a motion to approve the financials as presented. Mr. Ober seconded the motion. All were in favor, and the financials were approved, (5-0).

C. CHIEF'S REPORT: Chief Wunder - Presented by Asst. Chief Kosiorowski

- 1. Employee/Community Recognition** – Asst. Chief Kosiorowski announced that the presentation of **Employee/Community Recognition** will be postponed to a later time during the meeting.
- 2. Legislative Issues-** Asst. Chief Kosiorowski informed the group that both House and Senate have met and there were no major updates on the legislative side.
- 3. GVFFA Meet & Confer Update-** Asst. Chief Kosiorowski stated that there is a new draft MOU that will be presented to the Board in June. The name change of Green Valley Fire District is the main change being recommended in the draft document.
- 4. Administrative/Management Update** – Asst. Chief Kosiorowski informed the group of the assumption of the area in north Sahuarita. He also reported that the Sahuarita Town Council recently approved the IGA for Fire Prevention services. There were questions asked by the Board members and Asst. Chief Kosiorowski answered the questions accordingly. The complete report is on file.

D. OPERATIONS REPORT: Asst. Chief Kosiorowski

- 1. Response Data-** Asst. Chief Kosiorowski filed a written report with response and transport data for the month of April. There was a question asked by one of the Board members and Asst. Chief Kosiorowski answered that question accordingly. The complete report is on file.
- 2. Training and Communications** – Asst. Chief Kosiorowski filed a written report on Training for the month of April. There were no questions. The complete report is on file.
- 3. Health and Wellness/ BLS** – Asst. Chief Kosiorowski filed a written report on the NP Program and BLS classes for the month of April. There were no questions. The complete report is on file.

E. FIRE PREVENTION: Director of Community Risk Dennis Stiegleiter -Presented by Asst. Chief Kosiorowski

- 1. Potentials Report** – Asst. Chief Kosiorowski presented the potential fire-loss for the month of April. There was no fire loss to report. There was a question asked by one of the Board members and Asst. Chief Kosiorowski answered that question accordingly. The complete report is on file.
- 2. Prevention Activities Report** – Mr. Stiegleiter filed a written report on the inspections and activities for the month of April and Asst. Chief Kosiorowski shared those details during the presentation. New construction and inspection data were discussed. There were no questions asked. The complete report is on file.
- 3. Construction Report** – Mr. Stiegleiter filed a written report on new construction activities for the month of April and Asst. Chief Kosiorowski presented those to the group. There was a question asked by one of the Board members and Asst. Chief Kosiorowski answered that question accordingly. The complete report is on file.

F. COMMUNITY OUTREACH: L.T. Pratt

- 1. Public Education Events-** Mr. Pratt filed a written report on Community Outreach and Fire Corps activities for the month of April and presented those to the group.

Employee/Community Recognition – Asst. Chief Kosiorowski and Mr. L.T. Pratt recognized Fire Corp Volunteer Mike Walker for his service of 1,500 plus volunteer hours with Fire Corp, presenting him with a 1,500-hour volunteer pin. Also, recognized Dale Sonnenberg for his service of 1,000 plus volunteer service hours with Fire Corp. Mr. Sonnenberg was not able to be present at the meeting. Both were thanked for their dedication and contributions to GVFD. There were questions asked by two of the Board members and Asst. Chief Kosiorowski answered that question accordingly.

OLD BUSINESS- None

NEW BUSINESS –

A. Open Public Hearing of GVFD FY 2025 Budget- Asst. Chief Kosiorowski- Asst. Chief Kosiorowski advised the Board that GVFD has met the statutory posting requirements for the tentative budget. Per statutory requirements, a public hearing must occur to offer time for public comment. Mr. Bob Simmons made a motion to open the hearing, Mrs. Nancy Schuster seconded the motion. All were in favor, and the motion passed (5-0). The public hearing was open, there were no comments or questions during the public hearing.

B. Close Public Hearing for GVFD FY 2025 Budget-Asst. Chief Kosiorowski

With no questions or comments during the public hearing, Mr. Jeff Jamieson made a motion to close the public hearing. Mr. Bob Simmons seconded the motion. All were in favor, and the motion passed (5-0).

C. Discussion and Possible Action on Resolution 2024-04, Adoption of GVFD FY 2025 Budget- Asst. Chief Kosiorowski

Asst. Chief Kosiorowski requested Board approval for the GVFD FY 2025 budget and informed the Board members he was presenting a balanced budget that met all legal requirements. Mr. Bob Simmons made the motion to approve Resolution 2024-04 formally adopting the Green Valley Fire District FY 2025 Budget in

the Amount of \$19,826,417 with a Proposed Mil Rate of \$2.5299 and a Bond Debt Service Mil Rate of \$0.1278 for Fiscal Year 2025. Mr. Paul Ober seconded the motion passed (5-0).

D. Discussion and Possible Action on Resolution 2024-05; FY 2025 Pension Funding Policy Mr. Bob Simmons made a motion to approve the Resolution 2024-05; FY 2025 Pension Funding Policy. Mr. Jeff Jamieson seconded the motion. The motion passed (5-0).

Executive Session- The Fire District may conduct an Executive Session on any agenda item(s) set forth, pursuant to A.R.S. 38-431.03(A)

For discussion or consideration of employment, assignment, appointment, promotion, demotion, dismissal, salaries, disciplining or resignation of a public officer, appointee, or employee of any public body, except that, with the exception of salary discussions, an officer, appointee, or employee may demand that the discussion or consideration occur at a public meeting. The public body shall provide the officer, appointee, or employee with written notice of the executive session as is appropriate but not less than twenty-four hours for the officer, appointee, or employee to determine whether the discussion or consideration should occur at a public meeting.

A. Discussion Regarding Fire Chief's Performance Evaluation

Mrs. Nancy Schuster made a motion to move into Executive Session for discussion of Fire Chief Wunder's Performance Evaluation. Mr. Bob Simmons seconded the motion. All were in favor, (5-0). The regular board meeting went into recess for an executive session at 9:35 a.m. The executive session began at 9:39 am and adjourned at 10:20am.

The Regular Board meeting was reconvened at 10:20 a.m.

A. Future Agenda Items: None

Announcements:

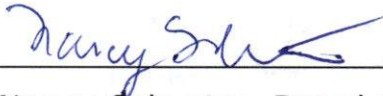
Regular Board Meeting: Wednesday, June 26, 2024, at 9:00 A.M. at the Green Valley Fire District Headquarters/Training Center, 1285 W. Camino Encanto Green Valley, AZ 85622.

ADJOURN

There being no further business, Board Chair Mr. Tom Allen adjourned the meeting at

10:21 a.m.

Respectfully Submitted by:

A handwritten signature in blue ink, appearing to read "Nancy Schuster", is written over a horizontal line.

Nancy Schuster, Board Clerk
Green Valley Fire District