

## Green Valley Fire District

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1285 West Camino Encanto  
Green Valley, Arizona 85622-8222  
520/625.9400  
[www.gvfire.org](http://www.gvfire.org)  
Chuck Wunder, Fire Chief



**Green Valley Fire District Board of Directors Meeting  
Headquarters/Training Center  
1285 W. Camino Encanto, Green Valley, AZ  
June 26, 2024 at 9:00 A.M.**

### **REGULAR BOARD MEETING MINUTES**

**CALL TO ORDER/ROLL CALL:** Board Chair Tom Allen called the Regular Board Meeting to order at 0900 hours. Members of the Board that attended the meeting included: Board Chair Mr. Tom Allen, Board Clerk Mrs. Nancy Schuster, Mr. Bob Simmons, Mr. Jeff Jamieson, and Mr. Paul Ober. See the attached sign-in sheets for Green Valley Fire District staff, Green Valley Fire Corps, and members of the public present.

**PLEDGE OF ALLEGIANCE:** Mr. Tom Allen led the members of the Board and staff in the Pledge of Allegiance.

**CALL TO THE PUBLIC:** There were no members of the public present who wished to address the board.

### **REPORTS AND CORRESPONDENCE**

**A. Consent Agenda-** Mr. Bob Simmons made a motion to approve all items on the consent agenda as presented, and Mr. Jeff Jamieson seconded the motion. All were in favor and the consent agenda was approved, (5-0).

#### **B. FINANCIAL UPDATE: Steven Rodriguez –**

**1. May Financial Report-** Steven Rodriguez presented the financial report and advised that for the month of May, tax-levy revenue was over budget by \$1,646,619 at \$2,164,851, budgeted at \$518,232. Non-tax levy revenue was over budget by \$119,454, at \$278,720, budgeted at \$159,266. Personnel

expenses for the month were \$905,833, which was over by \$103,246, budgeted at \$802,587. Buildings and Fleet were over this month by \$59,288, at \$130,583, budgeted at \$71,295. This month, Communications came in over budget by \$8,498, at \$31,796 budgeted at \$23,298. Managerial came in over budget by \$258, at \$60,460, budgeted at \$60,202. For the YTD expense percentages breakdown: Personnel is the largest at 78%, Communications is at 7%, OPS is at 9% and Managerial is at 6%. The District's cash position is at \$14,999,352 which is down from \$18,034,339 this time last year. The District's total debt is up by approximately \$525,387. There were no questions asked from the Board members. Mr. Bob Simmons made a motion to approve the financials as presented. Mr. Jeff Jamieson seconded the motion. All were in favor, and the financials were approved, (5-0).

### **C. CHIEF'S REPORT: Chief Wunder -**

- 1. Employee/Community Recognition** – Chief Wunder recognized Fire Corp Volunteer John Knoll for his service of 1,000 volunteer service hours with Fire Corp, presenting him with a 1000-hour volunteer pin. Chief Wunder also recognized Gary Hanks for his service of 500 volunteer service hours with Fire Corp, presenting him with a 500-hour volunteer pin. Both were thanked for their dedication and contributions to GVFD. Chief Wunder also recognized all of Green Valley Fire District soon to be Santa Rita Fire District for all their hard work and dedication.
- 2. Legislative Issues-** Chief Wunder started off with a summary and informed the group that the Legislative House had wrapped up. The budget passed is 1.7 billion dollars less than last year. A significant cut from last year due to shortfalls. Chief Wunder informed the Board that 1,660 bills and 138 memorials were introduced to the Legislative House. Of those bills, only 331 bills were passed, and 246 bills have already been signed into law by the Governor. 70 Bills have been vetoed, and 31 Memorials were passed this session. A total of 46 bills were impacting Fire, Emergency, and Ambulance Services. Chief Wunder informed the group that, at this point, the decisions did not appear to impact our department substantially.
- 3. GVFFA Meet & Confer Update-** –Chief Wunder informed the group that there was no meeting for Meet & Confer for the month

of May. He advised that he is working to set up a Planning Meeting with GVFFA.

**4. Administrative/Management Update –**

Chief Wunder recognized Madison for all recruiting efforts, including onboarding two new fire inspectors. Chief Wunder informed the Board members that we would be hiring for two more positions. Chief Wunder also recognized Monica Bell, our Administrative Manager, for her efforts and hard work during the payroll transition. There was a question asked by one of the Board members and Chief Wunder answered that question accordingly. The complete report is on file.

**D. OPERATIONS REPORT: Asst. Chief Kosiorowski-Presented by Chief Wunder-**

- 1. Response Data-** Asst. Chief Kosiorowski filed a written report with response and transport data for the month of May. There were no questions. The complete report is on file.
- 2. Training and Communications –** Asst. Chief Kosiorowski filed a written report on Training for the month of May. There were no questions. The complete report is on file.
- 3. Health and Wellness/ BLS –** Asst. Chief Kosiorowski filed a written report on the NP Program and BLS classes for the month of May. There were two questions asked by the Board members and Chief Wunder answered that question accordingly. The complete report is on file.

**E. FIRE PREVENTION: Director of Community Risk Dennis Stiegleiter-**

- 1. Potentials Report –** Mr. Stiegleiter presented the potential fire loss for the month of May. There was one incident of potential fire loss for the month of May, total potential loss for the May was \$318,000 and actual loss was \$313,000. There were no questions asked. The complete report is on file.
- 2. Prevention Activities Report –** Mr. Stiegleiter filed a written report on the inspections and activities for the month of May and

Mr. Stiegleiter shared those details during the presentation. There were questions asked by the Board members and Chief Wunder answered the questions accordingly. The complete report is on file.

- 3. Construction Report** – Mr. Stiegleiter filed a written report on new construction activities for the month of May and Mr. Stiegleiter presented those to the group. There were questions asked by the Board members and Chief Wunder answered the questions accordingly. The complete report is on file.

#### **F. COMMUNITY OUTREACH: L.T. Pratt Outreach Coordinator**

- 1. Public Education Events-** Mr. Pratt filed a written report on Community Outreach and Fire Corps activities for the month of May. There were questions asked by the Board members and Chief Wunder answered the questions accordingly. The complete report is on file.

- 2. I am GVFD-** There was no “I am GVFD” for the month of May.

**OLD BUSINESS-** None

#### **NEW BUSINESS –**

##### **A. Discussion and Possible Action on Resolution 2024-08, Adoption of a New Name for the Green Valley Fire District- Chief Wunder**

Chief Wunder presented Resolution 2024-08, requesting approval for the Adoption of a New Name for the Green Valley Fire District. Chief Wunder informed the Board Members he was concerned about potential conflicts with the County tax statements and thought it would be best to adopt a new name entirely. There were no questions asked from the Board members. Mr. Bob Simmons made a motion to approve Resolution 2024-08 and Mr. Jeff Jamieson seconded the motion and the motion passed (5-0).

##### **B. Discussion and Possible Action on the Approval of an MOU with Local 4125- Chief Wunder**

Chief Wunder presented the Approval of an MOU with Local 4125. Chief advised the previous two-year MOU expired. Chief Wunder

highlighted how well the collaboration has been with the MOU group. Captain Thomas Beckel spoke on behalf of the GVFFA and concurred with Chief Wunder on the relationship between the both sides. Chief Wunder also praised Captain Beckel for being recognized as the President of the Year for the State of Arizona at the PFFA meeting in May. Mrs. Nancy Schuster made a motion to approve the MOU with Local 4125 and Mr. Bob Simmons seconded the motion and the motion passed (5-0).

**A. Future Agenda Items:** None

**Announcements:**

**Regular Board Meeting:** Wednesday, July 31, 2024, at 9:00 A.M. at the Santa Rita Fire District Headquarters/Training Center, 1285 W. Camino Encanto Green Valley, AZ 85622.

**ADJOURN**

There being no further business, Board Chair Mr. Tom Allen adjourned the meeting at

9:42 a.m.

Respectfully Submitted by:



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Nancy Schuster, Board Clerk

Green Valley Fire District