

Green Valley Fire District

1285 West Camino Encanto
Green Valley, Arizona 85622-8222
520/625.9400
www.gvfire.org
Chuck Wunder, Fire Chief



Green Valley Fire District Board of Directors Meeting Headquarters/Training Center 1285 W. Camino Encanto, Green Valley, AZ July 29, 2020 at 9:00 A.M.

REGULAR BOARD MEETING MINUTES

CALL TO ORDER/ROLL CALL: Board Chair Tom Allen called the Regular Board Meeting to order at 0900 hours. Members of the Board that attended the meeting included: Board Chair Tom Allen, Board Clerk Mrs. Nancy Schuster, Mr. Jeff Jamieson, Mr. Bill Katzel and Mrs. Sandi Richey. See attached sign-in sheets for Green Valley Fire District staff, Green Valley Fire Corps, and members of the public present.

PLEDGE OF ALLEGIANCE: Mr. Allen led the members of the Board and staff in the Pledge of Allegiance.

CALL TO THE PUBLIC: There were no members of the public logged in to the meeting who wished to address the Board.

CLERK'S REPORT: Mrs. Schuster – Mrs. Schuster presented the minutes from the Regular Meeting and the Executive Session Meeting of June 24, 2020. Mr. Katzel made a motion to approve the minutes. Mr. Allen seconded the motion. All were in favor, and the minutes were approved, (5-0).

LOCAL PENSION BOARD UPDATE: Mrs. Richey- Mrs. Richey advised that there was no pension board meeting for the month of June.

REPORTS AND CORRESPONDENCE

A. CHIEF'S REPORT: Chief Wunder -

- 1. Employee/Community Recognition-** Chief Wunder expressed appreciation for Administrative Support Specialist I Brooke Angulo, for her time with GVFD as her last day of employment approaches. In addition, Chief Wunder thanked the Board members for their efforts in coordinating and collaborating to provide lunch and dinner for GVFD administration and crews.
- 2. Legislative Issues** – Chief Wunder advised that there were no major legislative issues or updates. Federal reimbursements for COVID-19 related expenses will continue to be monitored.
- 3. GVFFA Meet & Confer Update** – Chief Wunder advised that there was no meeting.

4. **Administrative/Management Update** – Chief Wunder provided a hiring update, including a newly hired Fleet Services Mechanic, new Fire Fighter recruits beginning in August, and a new vacancy for Administrative Support Specialist II. Mr. Allen asked how long it would take to fill the new administrative position and if resources would be sufficient. Chief Wunder explained the expected time frame and advised of the administrative plan to ensure proper duties and coverage are accounted for. There were no further questions.
5. **Valley Emergency Communication Center (VECC) Update** – Chief Wunder advised that there were no major updates; however, a new CAD update taking place today is expected to resolve some minor issues that were identified.

B. OPERATIONS REPORT: Division Chief Kosiorowski-

1. **Response Data** – Chief Kosiorowski filed a written report, with response and transport data for the month of June. Mr. Katzel requested insight on how the new Fleet Services Mechanic is performing and what the projected impact of the position is. Mr. Allen asked for information regarding shared services and capabilities. Chief Kosiorowski provided specific examples and feedback regarding the projected benefit, impact, and collaboration advantages. His report is on file. There were no further questions.
2. **Nurse Practitioner Response Unit/ BLS** – Chief Kosiorowski filed a written report on the NP Program and BLS Classes. There were no questions. The complete report is on file.
3. **Training and Communications** – Chief Kosiorowski filed a written report on Training. There were no questions. The complete report is on file.

C. FIRE PREVENTION: Fire Marshal Stiegleiter-

1. **Potentials Report** – Fire Marshal Stiegleiter filed a written report on the potential fire loss for the month of June. He touched base on the recent Ward Fire, the suspected cause, and its potential loss. There were no questions. The complete report is on file.
2. **Prevention Activities Report** - Fire Marshal Stiegleiter filed a written report on the inspections and activities for the month of June. There were no questions. The complete report is on file.
3. **Construction Report** – Fire Marshal Stiegleiter filed a written report on the construction activities for the month of June. There were no questions. The complete report is on file.

D. COMMUNITY OUTREACH: L.T. Pratt-

1. **Public Education Events-** Mr. Pratt filed a written report on community and Fire Corps activities for the month of June. Mr. Allen asked for a projected timeline for resumed Fire Corps services and their thoughts on returning to work. Mr. Pratt provided some insight regarding timing and referred to the Fire Corps survey responses. There were no further questions. The complete report is on file.

E. FINANCIAL UPDATE: Gabe Buldra –

1. **June Financial Report-** Chief Wunder presented the Financial Report. Mr. Buldra filed a written report for the June financials. Chief Wunder commended Administrative Manager Talia Carey for her hard work and diligence with her execution while working with the Wildland bills. In addition, he mentioned the positive financial position and the contribution from Wildland revenue. There were no further questions. The complete report is on file. Mr. Katzel made a motion to accept the financials. Mrs. Schuster seconded. All were in favor, and the financials were approved, (5-0).

OLD BUSINESS- None

NEW BUSINESS – None

Future Agenda Items: None

Announcements:

Regular Board Meeting: Wednesday, August 26, 2020 at 9:00 A.M. from the Green Valley Fire District Headquarters/Training Center, 1285 W. Camino Encanto Green Valley, AZ 85622.

ADJOURN

There being no further business, Mr. Allen adjourned the meeting at 09:40 A.M.

Respectfully Submitted by:

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Nancy Schuster, Board Clerk

Green Valley Fire District