

Green Valley Fire District

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www.gvfire.org
Chuck Wunder, Fire Chief



Green Valley Fire District Board of Directors Meeting Headquarters/Training Center 1285 W. Camino Encanto, Green Valley, AZ July 28, 2021 at 9:00 A.M.

REGULAR BOARD MEETING MINUTES

CALL TO ORDER/ROLL CALL: Board Chair Tom Allen called the Regular Board Meeting to order at 0900 hours. Members of the Board that attended the meeting included: Board Chair Tom Allen, Board Clerk Mrs. Nancy Schuster, Mr. Jeff Jamieson, Mr. Bill Katzel and Mrs. Sandi Richey. See attached sign-in sheets for Green Valley Fire District staff, Green Valley Fire Corps, and members of the public present.

PLEDGE OF ALLEGIANCE: Mr. Jamieson led the members of the Board and staff in the Pledge of Allegiance.

CALL TO THE PUBLIC: There were no members of the public present who wished to address the Board.

CLERK'S REPORT: Board Clerk Schuster – Board Clerk Schuster presented the minutes from the Regular Meeting of June 30, 2021, the Executive Session Meeting of June 30, 2021, and the Special Board Meeting of July 19, 2021. Mr. Katzel made a motion to approve the minutes as presented. Mr. Jamieson seconded the motion. All were in favor, and the minutes were approved, (5-0).

LOCAL PENSION BOARD UPDATE: Mrs. Richey- Mrs. Richey advised the Pension Board did not meet for the month of June.

REPORTS AND CORRESPONDENCE

A. CHIEF'S REPORT: Chief Wunder –

- 1. Employee/Community Recognition-** Chief Wunder started the meeting by noting that the Green Valley Fire District separated from Rural Metro Corporation 20 years ago this month and became an independent Fire District. Chief Wunder noted that there were eight current staff members that were part of this transition and recognized these members with 20-year anniversary pins. Those recognized included: Chief Wunder, Division Chief Joey Kosiorowski, Battalion Chief Greg VanAlstine, Captain Mark Lytle, Engineers Tim Frost, Mike Hoyer, T. John Smith, and Karl Thomas for 20 years of service. Chief Wunder then went on to recognize and congratulate Captains Abel Soto and Manny Valencia, Engineer Shane Merrill, and Firefighter Carl Crain for 15 years of service, and then Nurse Practitioner Adrienne O'Brien, Admin. Manager Talia Carey, PIO LT Pratt, Fire Inspector II Roger Thompson, and Firefighters Michael Alfaro and

Mark Savalle for 5 years of service. Chief Wunder then congratulated John O'Campo for his promotion from Fire Inspector 1 to Fire Inspector 2. Chief Wunder wanted to take time to thank and recognize the crews from last Thursday and Friday night for their diligence and going above and beyond during the storms.

2. **Legislative Issues** – Chief Wunder stated there was nothing new to report.
3. **GVFFA Meet & Confer Update** – Chief Wunder stated Labor and Management are still discussing the shared services with North Battalion. The District will also begin a wage analysis to make sure the District is staying competitive with other comparable Districts.
4. **Administrative/Management Update** – Chief Wunder stated the District is working on wrapping up the fiscal year and gearing up for the audit which will be coming in mid-August.
5. **Valley Emergency Communication Center (VECC) Update** – Chief Wunder stated there was nothing new to report for the month of June.
6. **Training and Upcoming Academy- Deputy Training Chief William Rowe-** Chief Rowe touched base on the upcoming academy that will be an inter-agency academy with North and South Battalion as well as one recruit from the Tubac Fire District. He went into detail about different hands-on trainings such as live fire training, as well as special skills training to include hazmat and TRT. Chief Rowe went over employee development, record keeping as well as building and maintaining relationships. His complete report is on file.

B. OPERATIONS REPORT: Division Chief Kosiorowski-

1. **Response Data** – Chief Kosiorowski filed a written report, with response and transport data for the month of June. There were no questions. The complete report is on file.
2. **Nurse Practitioner Response Unit/ BLS** – Chief Kosiorowski filed a written report on the NP Program and BLS classes. There were no questions, the complete report is on file.
3. **Training and Communications** – Chief Kosiorowski filed a written report on Training for the month of June. Chief Kosiorowski made note that the District currently has 4 personnel deployed to 2 different wildfires. There were no questions. The complete report is on file.

C. FIRE PREVENTION: Fire Inspector Roger Thompson for Fire Marshal Stiegleiter

1. **Potentials Report** – Fire Inspector Thompson stated there was no potential fire loss for the month of June. There were no questions. The complete report is on file.

2. **Prevention Activities Report** - Fire Marshal Stiegleiter filed a written report on the inspections and activities for the month of June which Mr. Thompson presented. There were no questions. The complete report is on file.
3. **Construction Report** – Fire Marshal Stiegleiter filed a written report on the construction activities for the month of June, which Mr. Thompson presented, giving updates on the Sahuarita Food Bank, and Commerce Bank. There were no questions. The complete report is on file.

D. COMMUNITY OUTREACH: L.T Pratt

1. **Public Education Events-** Mr. Pratt filed a written report on Community Outreach and Fire Corps activities for the month of June. Mr. Pratt also introduced Kevin McNichols who was hired as the new Volunteer Coordinator. There were no questions. The complete report is on file.
2. **I am G.V.F.D-** The “I am GVFD” presentation was postponed.

E. FINANCIAL UPDATE: Gabe Buldra –

1. **June Financial Report-** Mr. Buldra advised that for the month of June, tax-levy revenue was over budget by \$144,047.00, at \$221,059.00, budgeted at \$77,011.00. Non-tax levy revenue was over budget by \$245,403.00, at \$342,601.00, budgeted at \$97,198.00. Personnel expenses for the month were at \$697,565.00, which was over budget by \$33,635.00, budgeted at \$663,930.00. Buildings and Fleet were over budget this month by \$82,539.00, at \$184,097.00, budgeted at \$101,558.00. This month, Communications came in over budget by \$19,611.00, at \$32,815.00, budgeted at \$13,203.00. Managerial came in under budget by \$21,184.00, at \$22,487.00, budgeted at \$43,671.00. From a YTD perspective, total revenues are at \$13,683,774.00, which puts us over budget by \$1,256,723.00, budgeted at \$12,427,051.00. For the YTD expense percentages breakdown: Personnel is the largest at 79.0%, Communications is at 8.0%, OPS is at 7.0% and Managerial is at 6.0%. The District's cash position is at \$14,175,956.00, which is up from \$ 5,783,515.00 this time last year. The District's total debt is up by approximately \$7,711,806.00. There were no questions. The complete report is on file. Mr. Katzel made a motion to approve the financials as presented. Mrs. Schuster seconded the motion. All were in favor, and the financials were approved, (5-0).

OLD BUSINESS- None

NEW BUSINESS –

A. Discussion and Possible Action on Approval of Resolution 2021-11; Resolution Proclaiming August as Drowning Impact Awareness Month in the Green Valley Fire District- Division Chief Joey Kosiorowski

Chief Kosiorowski presented Resolution 2021-11 to the Board, proclaiming August as Drowning Impact Awareness month in the Green Valley Fire District. There were no questions. Mr. Katzel made a motion to approve Resolution 2021-11 as presented. Mrs. Richey seconded the motion. All were in favor, and the motion passed, (5-0).

B. Presentation by Ironwood Strategic Solutions- Fire Chief Chuck Wunder-

Chief Wunder introduced Gary West, the Principal for Ironwood Strategic Solutions LLC. Chief Wunder noted that Mr. West and Ironwood Strategic Solutions will be assisting the District in creating a new strategic plan since the last plan has expired. Mr. West presented a PowerPoint Presentation outlining various topics such as a timeline for the 3-year plan, community risk assessments, community relations and health and safety. The complete PowerPoint is on file.

Future Agenda Items: None

Announcements:

Regular Planning Meeting: Tuesday, August 17, 2021, at 8:30 A.M. at the Green Valley Fire District Headquarters/Training Center, 1285 W. Camino Encanto Green Valley, AZ 85622.

Regular Board Meeting: Wednesday, August 25, 2021, at 9:00 A.M. at the Green Valley Fire District Headquarters/Training Center, 1285 W. Camino Encanto Green Valley, AZ 85622.

ADJOURN

There being no further business, Board Chair Allen adjourned the meeting at 10:28 A.M.

Respectfully Submitted by:



Nancy Schuster, Board Clerk

Green Valley Fire District